

### **Spring 2021 - Elected Remote Instruction Agreement**

Model Laboratory Schools is offering remote instruction to students whose parent(s)/guardian(s) have elected this option for them for the Spring 2021 semester. This opportunity is being provided for students or families who may be included in the high-risk populations for COVID-19 or who may have other health concerns. Elected remote instruction is not a day-to-day option; it is a semester-long option.

Whether they receive face-to-face or remote instruction, all students enrolled at Model will be taught the same skills, content, goals, and objectives of the course(s)/class.

Receipt of the Remote Instruction Agreement form indicates your agreement for your child to participate in remote instruction through the entirety of the second semester of the 20-21 school year (Spring 2021).

#### **General Overview by Grade and Type of Remote Instruction**

- All K-12 remote students will meet for a minimum of two (2) remote contact sessions per week with additional assignments in the interim. (Additional support/time may be provided based on a student's IEP, 504, and/or RTI plan.) Students will attend their live instruction classes virtually on the specified days according to the remote instruction schedules.

#### *GRADES K-3*

Students will be assigned a virtual-only teacher, meaning all students in that teacher's class will be remote.

- Mondays through Thursdays, students will receive small group, direct live instruction with activities in the interim.
  - 30 minutes/day of reading & language arts
  - 30 minutes/day of math
  - 30 minutes/day of science & writing
  - On-demand social studies instruction
- Additionally, Mondays through Fridays, students will receive an additional 20 – 30 minutes of on-demand (recorded) "specials".
- Fridays, students will meet with their counselor and parent(s)/guardian(s) may schedule individual sessions with the teacher. (Students and parents can still request to schedule additional meetings throughout the week as needed.)
- Students in Grades K – 3 will receive a personalized schedule for virtual instruction from their homeroom teacher.

#### *GRADES 4-12*

- Daily assignments for the week will be posted to Google Classroom by 8 a.m. on Monday mornings.
- Students will attend all required class-specific live instruction periods as designated on the virtual instruction schedule at their class time.
- Students are **required** to meet with their counselor on Fridays. Students can still request to schedule additional meetings throughout the week as needed.
- For additional support or tutoring, students will schedule with their individual teacher(s) on the teacher's tutoring day or on Fridays.
- Students in Grades 4 – 6 will follow the personalized schedule for virtual instruction from their homeroom teacher.
- Students in Grades 7 – 12 will be required to attend live virtual instruction at the time of their regularly scheduled class following the 20-21 Bell Schedule.

#### **UPDATED FOR SPRING 2021: Schedule for Virtual Instruction**

- Remote and in-person students will practice and further develop skills and content understandings on the days that the classes are not having live instruction. Fridays are reserved for counseling instruction and one-on-one check-ins with teachers as necessary.
- Please contact your child's teacher(s) or the Counseling Office (ModelCounseling@eku.edu) for assistance or questions.

**"Required"** indicates that remote instruction students are required to attend the live, virtual instruction on the marked day for this course. Attendance will be taken on these days for remote instruction students.

**"Optional"** indicates that remote instruction students have the option of attending live, virtual instruction on the marked day(s) but attendance will not be officially recorded.

COURSE	TEACHER	MON.	TUES.	WED.	THURS.	FRI.
Counseling Session	Caldwell, Petrey, Frazier, Fulks					Required
5th Grade Mathematics	Noland/Viohl		Required	Required	Required	
6th Grade Mathematics	Noland		Required	Required	Required	
7th Grade Art & Design	Edwards, P.	Required		Required		
7th Grade Band	Sokolowski	Required		Required		
7th Grade English	White, B.	Required	Required	Required		
7th Grade Health & PE	Smith / Wells		Required		Required	
7th Grade Leadership	Mayer		Required		Required	
7th Grade Math	Woolery		Required	Required	Required	
7th Grade Science	Nix		Required		Required	
7th Grade Science Research	Nix		Required		Required	
7th Grade Social Studies	Rhodus, L.	Required	Required	Required	Required	
7th Grade Spanish	Lofton	Required		Required		
8th Grade English	Rhodus, R.	Required		Required	Required	
8th Grade Science	Nix / Thomas		Required		Required	
8th Grade Social Studies	Lewis	Required		Required		
Adv. Marketing / Bus. Work Exp.	Tyra		Required		Required	
Advanced Language Arts	McCardle	Required	Optional	Required	Optional	
Algebra I	Wangler		Required		Required	
Algebra II	Hollins		Required		Required	
Anatomy	Dutton		Required		Required	
AP Art History	Edwards, K.	Required	Required	Required	Required	Optional
AP Biology	Dutton		Required	Optional	Required	
AP Comparative Government	Perrin	Required		Required		
AP Computer Science Principles	White, A.		Required		Required	
AP English Language	Williamson	Required		Required		
AP Human Geography	Rhodus, L.	Required	Required	Required		
AP Physics 1	Thomas		Required		Required	
AP Psychology	Frazier	Required	Required	Required	Required	Optional
AP Research Methods	Budano	Required	Optional	Required	Optional	
AP Seminar	Wangler	Required		Required		
AP Statistics	White, A.		Required		Required	
AP Studio Art	Edwards, P.	Required		Required		
AP U.S. History	Lewis	Required		Required	Optional	Optional
AP World History	Perrin	Required		Required		
Band	Sokolowski	Required		Required		
Biology	Dutton		Required		Required	
Biology Honors	Dutton		Required		Required	
Business & Marketing Principles	Robinson		Required	Optional	Required	
Business Math	Robinson		Required	Optional	Required	
Ceramics	Edwards, P.	Required		Required		
Chemistry I	Thomas		Required		Required	

<b>COURSE</b>	<b>TEACHER</b>	<b>MON.</b>	<b>TUES.</b>	<b>WED.</b>	<b>THURS.</b>	<b>FRI.</b>
Drama	Jacobs	Required		Required		
English III	Rhodus, R.	Required		Required	Required	
English IV	Rhodus, R.	Required		Required	Required	
Film & Broadcasting	Hardin		Required		Required	
Film & Literature	Hardin	Required		Required		
Forensic Science	Nix		Required		Required	
Fund of Sports Exercise	Smith		Required		Required	
Geometry	Woolery / White		Required		Required	
German I	Wangler	Required		Required		
Global Issues	Lewis	Required		Required		
Guitar	Sokolowski	Required		Required		
Health and Fitness (9th Grade)	Smith / Wells		Required		Required	
Humanities	Dedic/Dillon	Required	Required	Required		
Intro to Engineering & Design	Thomas		Required		Required	
Journalism: Yearbook	Hardin	Required		Required		
Marine Biology	Dutton		Required		Required	
Masterpieces of World Lit	White, B.	Required	Required	Required		
Media and Info Literacy	Tyra	Required		Required		
Media and Info Literacy (Honors)	Collings	Required		Required		
Orchestra	Henton	Required		Required	Required	<i>Optional</i>
Photography & Digital Media	Edwards, P.	Required		Required		
Pre-Algebra	Woolery		Required	Required	Required	
Pre-Calculus	Hollins		Required		Required	
Public Speaking	White, B.	Required	Required	Required		
Reading and Study Skills	Smith	Required	Required	Required	Required	
Senior Research Project	McCardle / Budano	Required	<i>Optional</i>	Required	<i>Optional</i>	
Spanish I	Paxtle-Granjeno	Required		Required		
Spanish II	Paxtle-Granjeno	Required		Required		
Tech Support Fundamentals	Hoover / White	Required	Required	Required	Required	
U.S. History	Lewis	Required		Required		
Video Production	Hardin		Required		Required	
Visual Art I	Edwards, P.	Required		Required		
Visual Art II	Edwards, P.	Required		Required		
World History	Perrin	Required		Required		

## What You Can Expect from Us

- Model will provide each student a school-issued iPad, charger, and keyboard, as well as textbooks, workbooks, and other instructional materials.
- Teachers will use a variety of instructional methods including online resources, pre-recorded videos, and live instruction. Teachers will also provide assignments in the interim via Google Classroom.
- Teachers will follow the school-wide video instruction weekly schedule. They will also be available to answer questions and provide feedback on assignments throughout the week.
- Teachers will provide the access code for the Google Classroom on the course syllabus/class overview. Some secondary electives may not be offered online.
- Teachers, parents, and students will receive training on use of Google Classroom and Infinite Campus.
- Teachers will have the choice of using Zoom or Google Meet/Hangout, but must use one of the two consistently throughout the school year. Teachers will post the links for live instruction on the Google Classroom.
- Teachers will have clear and realistic expectations of the amount of time students will be online (considering the age of student, the student's attention span, and the student's ability to focus while at home).
- Teachers will provide clear guidance on how to prioritize work (including what is required for students to do, what is supplemental instruction, and clear deadlines for assignments).
- IEP, 504, and gifted services plans will be implemented.
- Official grades will be posted to Infinite Campus. Official communication about student progress will be communicated via phone, email, or physical mail.
- Counseling and advising sessions are available through scheduled appointments.

## What We Expect from You

- Parents/Students will return their school-issued iPad, charger, and keyboard, as well as textbooks, workbooks, and other instructional materials as scheduled.
- Every class will have a Google Classroom. All students assigned to the class must enroll in the Google Classroom using their Model student email. Approved secondary courses may substitute the Google Classroom with a BlackBoard account. Parents and students will receive training on use of Google Classroom and Infinite Campus.
- Students will participate in the Google Classroom daily according to the teacher's instructions. Remote and in-person students will practice and further develop skills and content understandings on the "non-virtual" days of the course.
- Parent(s)/guardian(s) shall support, assist, and monitor students' completion of assignments.
- Parent(s)/guardian(s) and/or students are encouraged to communicate frequently with teachers. Teachers will follow up with all inquiries within 48 hours on Monday – Friday.
- Students will still be able to conference with counselors for social/emotional health. There will be dedicated time on Fridays for students to talk with counselors, but they may request to schedule additional meetings at any time.
- If a remote instruction student wants to participate in an extracurricular activity, their parent(s)/guardian(s) will provide justification as to why the health concern should not apply for the student's participation. Justifications should be sent to Scotty Sutton (Scotty.Sutton@eku.edu) for athletics or the school principal for a club/organization.
  - If a student is required to self-quarantine, they will not be allowed to participate in extracurricular activities.
  - Some extracurriculars may be offered virtually; consult with the club/organization sponsor for additional information.
- Model will issue further communication on the status of traditional "end of year" events closer to the end of the school year.
- Parent(s)/guardian(s) will remit tuition and fees on the same schedule as families electing in-person instruction.
- Students will observe the virtual learning etiquette guidelines:
  - **P – Prepare:** Students will be on time for class and have materials ready. Students will dress appropriately.
  - **A – Advocate:** Students will attend class sessions, ask for help, and communicate with their teachers(s).
  - **T – Technology:** Students will mute their microphone when entering class. They will use the video feature, or another image of their face as their profile picture. Students are encouraged to use headphones.
  - **R – Respect:** Students will listen when the teacher is speaking. Students will be kind and when appropriate, give constructive comments for the class.
  - **I – Instruction:** Students will stay focused in instruction. They will submit work on-time, and when necessary, they will submit clear images of work.
  - **O – Organization:** Students will check their school email and Google Classrooms daily. Students are encouraged to create to-do lists, and use their calendar or planners.
  - **T – Talk (Chat):** Students can type questions and comments in the chat. Students will be on-topic and appropriate in discussion in the virtual classrooms.