



Model Laboratory Middle School

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Assessment Retake Form

Before you can retake a test or quiz, you must have all of the following completed:

- All “missing” assignments must be completed
- Understand that the grade from the re-take will be the new grade entered into the gradebook.
- The re-take must be taken during _____ and within 1 week of the original test. All must be completed before the end of the nine weeks.
- Complete this retake form and turn it into your teacher prior to re-taking the assessment.

By completing these items, you are showing pride in your grade and the personal drive to improve.

Name: _____

Assessment re-taking: _____

Original Score: _____

Planned re-take date/time: _____

Teacher: _____

Please answer the following questions as well:

1.) I did not succeed on my first test because...

2.) How will I prevent future low scores (if possible) on future tests?

By signing below, I agree to all of the terms above in order to re-take the assessment. I also understand that the retake score will only replace the original score if it is better. Once all criteria above is completed, sign this form and return it to the teacher you are requesting the assessment re-take from.

Student Signature: _____

Parent Signature: _____