Mark Cornette, assistant director called the meeting to order at 5:03pm. Members present were James Dantic, Stephen Willis, Jasmine Rutherford, Amanda Collier, Charles Elliot, Bryan Wilson, Jeremy Newell, Scott Johnson, Joey Lindon, Michelle Sparks, and Margaret Yoder.

The agenda for November was approved.
The minutes from September were approved.

**Teacher Walkthroughs**
- Dean Lowe has been doing “walkthroughs” through classrooms at Model to collect data.
- Seven faculty and administrators from Model are also completing walkthroughs of our classrooms to collect data for our school to analyze.
- The walkthroughs are an opportunity to look at learning and students.
- Every teacher will have three observations.

**Test Data Analysis/ Plan for the Future**
- At the recent training, council members were able to breakdown scores and look at gaps in our current test scores.
- Our next step as a school is to analyze students to address specific issues.
- With Model’s small group of kids we continue to be very consistent in our test score trends.

**Rendering of New Building**
- Renderings of Dr. Benson’s vision of the new Model building design have been released.
- We are using these renderings to reach out to future stakeholders for the new building.
- Since the renderings have been released, Model has had a lot of views on our Facebook web page.

**Personnel**
- Mrs. Cornette, our middle school guidance counselor is retiring in December 2013.
- We will look for someone to fill in this position for the last half of the school year.

**New Policy Discussion**
- Faculty are always encouraged to respond quickly to parent inquiries, post grades quickly, and communicate in a timely manner to colleagues and parents.
- Mr. Dantic would like this committee to write a policy to address responding parent inquiries, grade report, and communication timeliness.
- Mr. Lindon, Mr. Johnson, Mr. Willis, Mr. Wilson, Mrs. Collier, and Mrs. Yoder will discuss these issues with their peers and start designing a policy to address this.

**Current Policy Update**
- The council reviewed the policy for acceleration entry of primary students.
- At Model students who are being considered for acceleration to another grade means reviewing students socially, emotionally, academically, and in many other ways before primary students are accelerated.
- The council reviewed the policy for gifted student services identification procedures.

**MPO**
- Because of activities connected with planning Fall Festival, MPO did not meet in October.

The meeting was adjourned at 5:48pm. Next meeting is December 19th, 2013.