Mark Cornette, assistant director called the meeting to order at 4:04pm. Members present were James Dantic, Charles Elliot, Vanessa Howard, Bryan Wilson, Jasmine Rutherford, Scott Johnson, Vinit Kutty, Michelle Sparks, and Teresa Viohl.

The agenda for January was approved.

December minutes were approved.

**Comprehensive School Improvement Plan (CSIP)**
- The school is in the final process of editing the school improvement plan. Sarah Shaffer presented the school improvement plan for the council’s review.
- Goal 1 focuses on On-Demand writing an area of need for fifth grade students. However, this is an area of focus as a school.
- Goal 2 focuses on improving math and reading compilations scores (this is a state required goal).
- Goal 3 focuses on increasing the Freshman graduation rate (this is a state required goal).
- Goal 4 focuses on helping our students become more college and career ready (this is a state required goal).
- Goal 5 focuses on increasing the math and reading scores for students in the non-duplicated gap (Socioeconomic status, LEP, IEP, ELL, African America/ Native America/ Hispanic decent).
- The council approves the Comprehensive School Improvement Plan.

**Personnel**
- Mr. Kettler will be retiring this next school year; therefore a high school math position will be open.
- Ms. Newbury in the middle school will be retiring also; therefore, a middle school math position will be open.
- There will be a middle school Language Arts position open.
- The high school band position will be open after this year.

**AdvancED Accreditation**
- This accreditation was completed five years ago and needs to be completed this year for our school to be accredited.
- The faculty has been reviewing the indicators and accumulating evidence for the five standards.
- As a school, we write a self-evaluation of our school. The review committee reviews it and comes to school to get a snapshot of how the school is doing according to our self-evaluation.
- The council will also be interviewed.
- Once the accreditation report is completed, the council will review it.

**High School Service Hours**
- There are 40 service hours required before students may graduate.
- The intent of this requirement is to serve other people.
- A clearer expectation of this requirement is needed. Therefore, three high school teachers met and elicited feedback from current high school students to give their suggestions to reframe the service requirements.
- The council reviewed the suggestions. Mr. Dantic will use the council’s feedback to reword the requirements and present them to Mrs. Worley (high school guidance counselor) and the current high school students.
MPO Report
-MPO did not meet yet.

The meeting was adjourned at 6:07 pm. Next meeting January 24th.