Mark Cornette, assistant director called the meeting to order at 4:06pm. Members present were James Dantic, Amanda Collier, Michelle Sparks, Scott Johnson, Vinit Kutty, Charles Elliot, Stephen Willis, Jeremy Newell, Jasmine Rutherford and Margaret Yoder.

The agenda for January was approved. The minutes from November were approved (the council did not meet in December).

Inclement Weather
-When there is a two hour delay or school closing due to inclement weather we have and will always follow Eastern Kentucky University’s President’s/ Provost’s decisions for continuing/ closing/ delaying school.
-After winter break, it was the Provost/ President’s decision to close EKU due to inclement weather (cold temperatures). The next day the Provost/ President called for a two-hour delay; however, due to malfunctions in heat on certain buildings in campus, they decided to close the school for the day.
-RAVE alerts were sent to all parties to notify during delays or closings (anyone can sign up on EKU’s webpage for RAVE alerts).

Make-Up Days/ RAVE
-After 6 hours of missed time means a make up day. At this point we have one more day (hours) to spare as a snow day before looking at modifying our calendar to make up the hours.

Personnel
-Our new middle school guidance counselor is Christie Sexton who has been a counselor at Madison County for about 10 years.
-Her first day with us will be February 3rd. She will be with us until the end of the school year.
-The position will be posted again in the summer to fill the position for the next school year.

New Policy Discussion
-“Hiring Procedures” (Policy 33.0) and “Electronic Resources Acceptable Use Policies” (Policy 32.0) need to be in place in our policies to comply with the state requirements.
-Dr. Elliot, council member, has drafted two policies to satisfy the requirement.
-This was the council’s 1st reading of the policy.
-We will vote on the policy in our March meeting.

Communication Policy Update
-The committee met in December at the request of creating a communication policy.
-The main concerns of the committee were email response time and posting/ communicating grades.
-The committee reported ideas for the policy that were recommended by teachers at each grade level. For Elementary and High School grade levels, the committee reported a 2 day (48 hours) response time for emails and a 10 day response time for communicating grades unless the teacher indicates longer. They also propose posting 1 grade per week in Infinite Campus.
-The Middle School needs to meet to discuss this then the committee can move forward with the policy.

MPO
- MPO did not meet in January.

The meeting was adjourned at 4:52pm. Next meeting is February 27th, 2014.